**Konola Academy Mission**

***Konola, Margibi County***

***Liberia***

***Motto: First among the Best***

 ***Information Sheet / Brochure***

***2023/2024***

***Contact information: 0886567199 / 0770779584 / 0886617077/ 0777666510***

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***Welcome to Konola Academy Mission, a Boarding School where you will obtain wholistic Education***

***Welcome note from the principal***

*We welcome all who are interested in enrolling their children to Konola Academy with love.*

*Konola Academy provides wholistic developmental education that prepares students to be unquestionable assets to the society and the world to come. Konola Academy was established to provide learning for both boarding and community students from nursery to grade 12. The school is now accepting students from nursery to grade 11.*

*No 12th grader will be accepted. Whether you are a community or a dormitory student, campus life is an interesting and enjoyable part of the boarding school experience.*

*At Konola, you will learn to be useful to self, family and the world around you,*

*God bless you as you join us.*

*Welcome home New and Old Student!*

***Admission Procedures:***

***ADMISSIONS***

*Only students who show respect in attitude and behavior for obedience to the word of God and conduct themselves in harmony with the policies and standards of the Christian education provided by the Seventh Day Adventist church should apply for admission. Students from Nursery through twelve grade who demonstrate a definite interest and commitment to receiving a Christian education and pledge to support the mission, value, beliefs, philosophy, and objectives of Konola will be consider for admission.*

***APPLICATION PROCEDURE***

***Step 1:***

*Purchase a package at the cost of US$ 25.00 containing:*

1. *Information of academic 2023/2024*
2. *Application form*
3. *Medical form*
4. *Financial agreement form*
5. *Behavioral bond*

*Step 2:*

 *Sit and pass an entrance exam at Konola or any SDA around Liberia.*

*Only Kindergarten to grade 11 will be accepted.*

*Entrance dates:*

 *August 31, 2023 at 10:00AM*

*September 4, 2023 10:00AM*

***Step 3:***

*If successfully passed the entrance exam*

1. *Fill in all the forms attach all necessary documents in a manila folder and submitted to the admission office*
2. *Application will be considered complete when the following items have been received by the admission office:*
3. *Completed application form*
4. *Medical certificate from an approved hospital preferably Noltze Health Center( Konola campus ) and SDA Cooper hospital (12th street sinkor)*
5. *A complete immunization record furnished by a physician or health department ( Nursery students only )*
6. *Complete transcript of past grades from former school sent directly to Konola admission office*
7. *Birth certificate*
8. *Recommendation from three references and their complete address.*

*Email address and phone numbers (principal, clergy, community head*

1. *A signed bond forms by parents and student*
2. *Signed financial agreement form by parent*
3. *Copy of report card*
4. *Two passport size recent photo*

***Step 4:***

*Student submit the application package to admission and sit for an interview*

*Konola Academy reserves the right to interview any applicant before accepting him or her as a student*

***Final step***

*The student will receive a letter of admission. Only student who receives letter of admission will enroll at Konola Academy mission. Students must receive a letter of acceptance before arriving on campus for school*

***Transfer students***

*Students seeking enrollment at Konola Academy from other SDA schools*

*Need not take entrance, but an official transfer letter with other relevant documents from your previous SDA School and a valid health certificate will be submitted for review .*

***Elementary Division***

*Students from nursery will not sit entrance exams*

*Students from kindergarten to grade 5 will sit entrance exams.*

*Junior High Division*

*Students wish to enter 7th grade:*

*Must provide data showing completion of 6th grade level (WAEC results and report)*

*Should be at least between the ages of 14-16 years*

*Senior High Division*

*Students wishing to enter the 10th grade*

*Must provide data showing completion of 9th grade level (WAEC results and report card)*

*Should be between the ages of 17-21 years*

*International students*

*International students must submit an application form along with the following information and be accepted before arriving in Liberia*

1. *Non-refundable application fees of US$ 50.00*
2. *Medical examination form that includes all immunization dates*
3. *Official academic records that have been translated into English*
4. *Contact information from a parent or a guardian on the internet. The parent or guardian may be interview by the admission committee or a representative*
5. *Verification of international student medical insurance for the current school*
6. *A valid student visa to enter Liberia where applicable*

*The following periods must be followed:*

*The international students must apply for admission by August 30, for the first semester and by January 1, for the second semester in order to meet visa, passport, and custom processing deadline.*

*Konola Academy applicant should note:*

*Konola Academy operates under the principles of the Seventh Day Adventist church.*

*Consequently, there are policies and practices that are unique to Konola Academy:*

* *For each year in attendance , students must take one year of a spiritually oriented religion subject*
* *All dormitory students are required to attend daily worship in the dormitories, and all students are required to attend weekly chapel service and weekly Bible studies /vesper service on Fridays and Sabbath worship.*
* *All dormitory students are required to attend the weekend religious services when on campus*
* *All dormitory students eat meals served at the cafeteria except for special reasons*
* *Students are not allow to bring caffeinated drinks suck as coca cola and others on campus*
* *Possession and /or use of tobacco and / or alcohol or any form of drugs are straightly forbidden by our students on campus.*
* *Music ,dress, games, or other materials that perpetuate worldliness, violence, drugs, occult themes,sex,immoral conduct, or gang association are straightly prohibited*
* *Konola Academy will interview all applicants prior to full acceptance to determine the school meets the needs of the applicant*

***RE- APPLICATION PROCEDURE***

 *Current students will have the opportunity to preregister for the next academic year. By July as an expression of their intent as to their plans to continue as a student*

*At Konola Academy. They re-application from needs to be submitted prior to securing student work opportunities for the next school year.*

***LATE ENROLLMENT***

*Students who apply after the third week of the semester will not be accepted without transfer grades.*

*Students who enroll after Registration Day will be charged an amount of $100.00USD as late registration fee.*

***BOARDING STUDENTS REQUIREMENTS.***

*All boarding students must present the below items on arrival at the campus.*

*1. One student mattress with at least two beddings.*

*2. One suitcase of change of personal wearing.*

*3. Two regular school Uniforms.*

*4. Two campus based Uniform.*

*5. One off campus Uniform.*

*6. One chop box with personal extra food items.*

***OTHER FOOD ITEMS PER SEMESTER FOR BOARDING STUDENTS.***

1. *. 2 bags rice 25kg*
2. *1 tin of 5gal oil red or Argo oil*

*OTHER REQUIREMENTS FOR FOR BOARDING STUDENTS*

1. *One hoe each /* ***all girls***
2. *Ono whipper each* ***/ all boys***

*For personal use:*

1. *One bath bucket*
2. *One washing tub*
3. *One yard broom*

***Registration, Tuition & Other fees***

***DAY STUDENT***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Class*** |  ***Registration*** | ***Tuition*** | ***First aid Activities*** | ***PTA******fees*** | ***Grad.******fees*** | ***Bus ride******Total fees per year*** | ***No bus ride******Total fees per year*** |
|  | *Bus ride* | *No bus ride* |  |  |  |  |  |  |
|  | *USD* | *USD* | *USD* | *USD* | *USD* |  | *USD* | *USD* |
| *Nursery- K2* | *65.00* | *35*  | *35*  | *10.00* | *10.00* |  | *120.00* | *90.00* |
|  |  |  |  |  |  |  |  |  |
| *Gr.1-6* | *65.00* | *35.00* | *110.00* | *10.00* | *10.00* |  | *195.00* | *165.00* |
|  |  |  |  |  |  |  |  |  |
| *Gr.7-9* | *65.00* | *35.00* | *130.00* | *10.00* | *10.00* |  | *215.00* | *185.00* |
|  |  |  |  |  |  |  |  |  |
| *Gr.10-11* | *65.00* | *35.00* | *150.00* | *10.00* | *10.00* |  | *235.00* | *205.00* |
|  |  |  |  |  |  |  |  |  |
| *Gr.12* | *65.00* |  | *150.00* | *10.00* | *10.00* | *100.00* | *335.00* | *335.00* |
|  |  |  |  |  |  |  |  |  |
|  | ***Note : Registration fees includes ID Card*** |
|  |  |

***NOTE: 60% OF TUITION PLUS REGISTRATION SHOULD BE PAID AT***

***REGISTRATION AND COMMITT YOURSELF TO A PAY MENT PLAN WITH IN THE PERIOD OF THE SCHOOL YEAR***

***ALL PAYMENTS SHOULD BE MADE TO THE FOLLOW UBA ACCOUNT NUMBERS***

***# 53070550002304 USD ACCT. TITLE: KONOLA ACADEMY MISSION***

***# 53070550002359 LRDACCT. TITLE: KONOLA ACADEMY MISSION***

 ***OR TO THE BUSINESS OFFICE ON THE SCHOOL CAMPUS. MAKE SURE TO TAKE THE DEPOSIT RECEIPT WITH YOU TO OBTAIN AN OFFICIAL RECEIPT FROM THE SCHOOL.***

***Registration, Tuition & Other fees***

***Boarding student***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Class*** | ***Registration*** | ***tuition*** | ***Medical activities*** | ***PTA******fees*** | ***Graduation fees*** | ***Total per year*** |  |
|  | ***USD*** | ***USD*** | ***USD*** | ***USD*** | ***USD*** | ***USD*** |  |
| ***Gr.3-6*** | ***260.00*** | ***1,090.00*** | ***100 .00*** | ***20.00*** |  | ***1,470.00*** |  |
| ***Gr.7-9*** | ***260.00*** | ***1,240.00*** | ***100.00*** | ***20.00*** |  | ***1620.00*** |  |
| ***Gr. 10-11*** | ***260.00*** | ***1290.00*** | ***100.00*** | ***20.00*** |  | ***1670.00*** |  |
| ***Gr.12*** | ***260.00*** | ***1340.00*** | ***100.00*** | ***20.00*** | ***100.00*** | ***1720.00*** |  |
| ***Graduation fees will be requested at the appropriate time*** |  |
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|  |  |  |  |
| --- | --- | --- | --- |
| ***Girls*** | ***Boys*** | ***Girls*** | ***Comment***  |
| ***Off campus dress code*** | ***Check provided by the school******$ 25.00 USD******3shirts*** | ***2 on campus checks*** ***1 going home check******$ 55.00 USD******3 dresses*** | ***Boarding student only******Cost 25 USD for boys( shirt) girls( Dress) $55 USD*** |  |
| ***School uniform*** | ***Black shoes, black belt, Pink short sleeves shirt and black trousers*** | ***Black shoes, black anklets, black skit( knee high*** | ***Cost 40 USD for boys******40 USD for girls*** |
|  | ***Senior students Long sleeves shirt with black tie***  | ***Senior students Long sleeves shirt with black tie*** | ***$45 USD for senior uniform*** |
| ***Church uniform*** | ***Black shoes, black belt, long sleeves white shirt and black trousers*** | ***Black shoes, white anklets, white dress (below the Knee long)*** ***Note: No transparent dress*** | ***Boarding students***  |
| ***PE uniform*** | ***Boys*** | ***Girls*** | ***All Students 30USD*** |
| ***PRACTICAL UNIFORM*** | ***4 plain jeans pants(blue or black) & 4 plain polo shirts & sneakers*** | ***4 plain jeans pants(blue or black) & 4 plain polo shirts & sneakers*** | ***BUY THEM YOURSELF*** |